

Recommended Browser Settings For CM/ECF

CM/ECF is new to Arkansas Western District Court, but many other courts across the country have been using it for several years. Consequently, they have already discovered some of the potential problems that might arise, and the following information summarizes their collective wisdom.

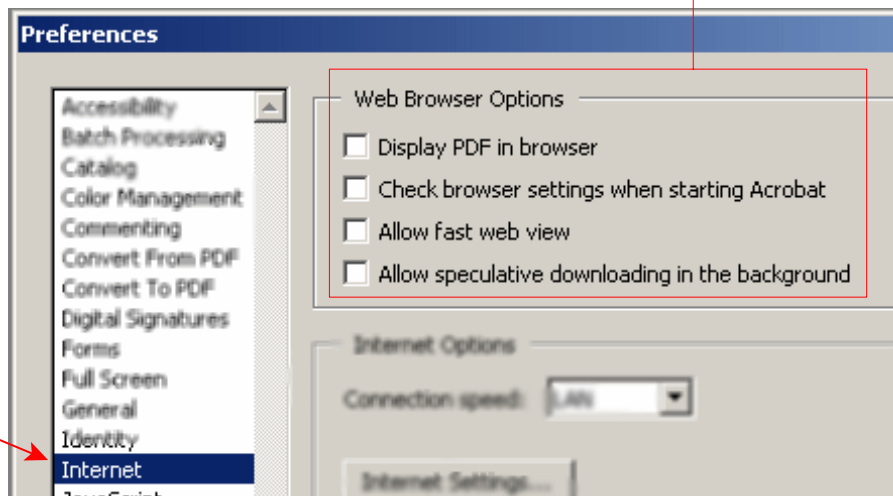
Since CM/ECF utilizes an Internet **browser**, many of the problems reported by attorneys and other users are the result of certain browser settings. Based upon the recommendation of many other courts, here is a brief list of some settings you should inspect and/or change within your browser software (Internet Explorer, Netscape, Firefox, etc.). By checking these settings now, you can avoid potential problems with our CM/ECF system after we go “live” on August 15th.

Adobe Settings

PDF is the standard format for all documents in the CM/ECF system. You will be using Adobe Acrobat READER (version 4 or higher) to view all PDF's. *[Additional software is required for creating PDF's: see our online document entitled “PDF Overview – Software and Guidelines”]*

For best performance in CM/ECF, please confirm the following settings in Adobe Reader. **These settings will affect the viewing of PDF's within your browser:**

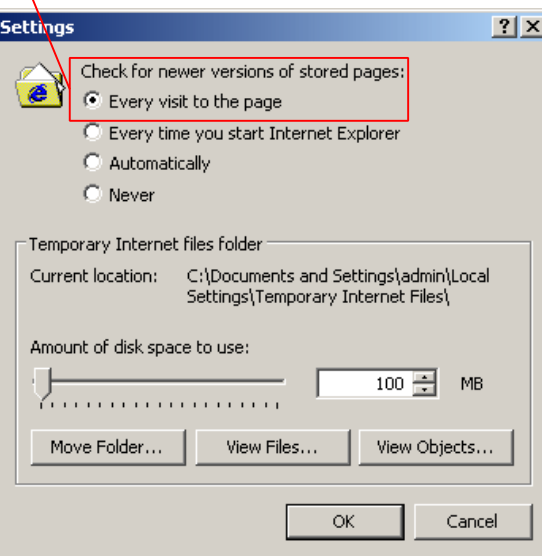
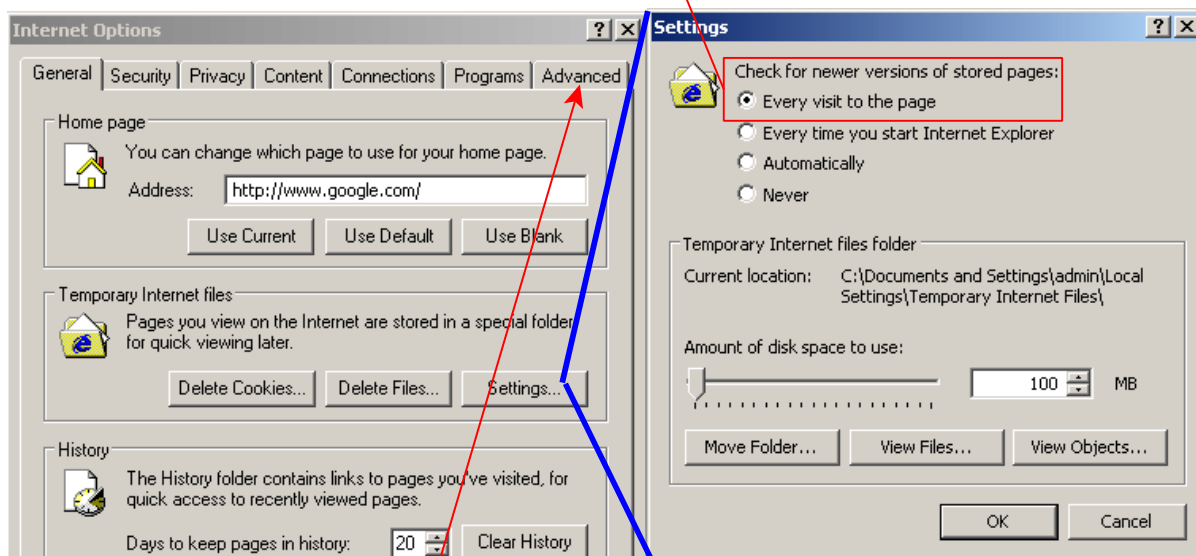
1. Launch Adobe Reader (either from a desktop icon, or look in **START** -> **Programs**)
2. Select: **Edit** -> **Preferences**
3. In the left pane, click on **Internet** (or **Options** on older versions of Adobe)
4. **UN-check** the following:
 - a. Display PDF in browser
 - b. Check browser settings when starting Reader (note: Acrobat Writer says “Acrobat”)
 - c. Allow fast web view
 - d. Allow speculative downloading in the background



Internet Explorer Settings

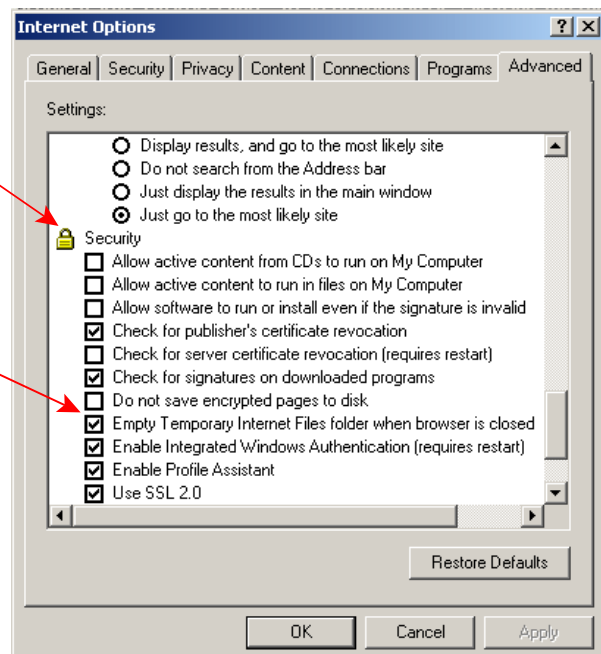
With browsers, a “cache” refers to the technique of saving previously-viewed pages, for possible future re-use. If you revisit a web page, it might actually be displaying an older, outdated version of the page. Normally, this works great for typical “surfing” – it speeds up pages considerably. However, with a secure site like CM/ECF, the cache can cause confusion and problems. So, it is recommended that your cache be **disabled** or limited in the following ways:

1. From the Explorer menu, select **Tools –> Internet Options...**
2. On the “General” tab, click the “Settings” button – a new window pops up
3. Select the radio button entitled “Every visit to the page” – this will disable the cache
4. Click “OK” to close the “Settings” window



Other temporary files are created during browsing, and those can also adversely affect a future CM/ECF session.

5. On the **Internet Options** window above, click the “Advanced” tab
6. Scroll down to the “Security” section
7. Check the box entitled “Empty Temporary Internet Files folder when browser is closed”



Netscape and Firefox users: Look for similar settings concerning the “cache” or “temporary files.”